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## **MINUTES**

**City of Modesto**

### **100 DAYS COMMITTEE / COUNCIL WORKSHOP**

**Second Floor, Room 2001**

**Tenth Street Place, 1010 10<sup>th</sup> Street**

**Modesto, California**

**Friday, April 1, 2016, at 12:00 p.m.**

Roll Call: Present - Chair Charles L. Bryant, Mayor Ted Brandvold, City Councilmember Kristi Ah You, City Councilmember Mani Grewal, Patricia Gillum, Ralph A. Juarez, Michelle Funk, David Benn, Warren Kirk, Dave Thomas, Eric Tobias, and Michael P. Zagaris

Absent: Ron Jackson, Rick Dahlseid, Ralph Juarez

Also Present: Councilmembers Tony Madrigal, Doug Ridenour (arrived at 1:45 p.m.), and Jenny Kenoyer (arrived at 1:50 p.m.)

### **PUBLIC COMMENTS**

None.

### **CONSENT**

None.

### **COMMITTEE COMMENTS & REPORTS**

None.

### **UNFINISHED BUSINESS**

None.

## NEW BUSINESS

1. Report from the City Attorney regarding key laws applicable to work of the 100 Days Committee.

**ACTION:** City Attorney Adam Lindgren gave an overview of laws applicable to the 100 Days Committee including the Brown Act and Public Records Act.

2. Presentation and overview of current City finances and budget by City of Modesto staff, and possible direction by 100 Days Committee for additional information or explanation.

**ACTION:** Budget Manager Stephen Christensen gave a presentation and overview of City finances and budget, including: (i) Budget Basics and Terminology; (ii) Fiscal Year End 2014-15; (iii) Breakdown of Fund Balance; (iv) Major Revenue Trends; (v) 2014-15 Budget vs. Actuals General Fund; (vi) 2015-16 Budget vs. Actuals General Fund; and (vii) 2014-15 Budget vs. Actuals Non-General Funds.

Committee Members requested: (i) Comparison with other cities for reserve level/balance; (ii) appropriations to date for the last 3-4 years; (iii) Operating Expenses/Revenues including forestry and refuse; and (iv) Staffing levels going back to 2003.

3. Consider dates and locations for future meetings for the 100 Days Committee.

**ACTION:** Future 100 Days Committee Dates and Locations:

April 14, 2016 at 12:00 pm in Conference Room 2001

April 28, 2016 at 12:00 pm in Conference Room 2001

May 19, 2016 at 12:00 pm in Conference Room 2001

June 2, 2016 at 12:00 pm in Conference Room 2001

4. Discussion and possible decisions regarding work plan for 100 Days Committee, including schedule of major milestones and possible creation of subcommittees or working groups.

**ACTION:** Subcommittees and Appointments:

Revenues Committee – Chair Michael Zagaris, Michelle Funk, David Benn, and Chuck Bryant (Staff Person: Joe Lopez)

Audit Committee – Chair Eric Tobias, Ted Brandvold, Chuck Bryant, David Thomas, Ralph Juarez, Rick Dahlseid (Staff Person: Mark Steranka/Gloriette Genereux)

Expenses Committee - Chair Chuck Bryant, Dave Thomas, Pat Gillum, Rick Dahlseid, Ron Jackson, Warren Kirk, Kristi Ah You, and Mani Grewal (Staff Person: Brent Sinclair)

**MATTERS TOO LATE FOR THE AGENDA**

None.

**ADJOURNMENT**

This meeting adjourned at 3:00 p.m.

Attest: \_\_\_\_\_  
Stephanie Lopez, City Clerk